

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**April 27, 2015**

**7:30 p.m.**

**Agenda**



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***
- D. ***Student Recognition-Speech and Debate & Kid Biz***

II. APPROVAL OF MINUTES OF APRIL 13, 2015

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Building Updates*

**Liberty Bell Elementary School.....Mr. Samuel Hafner**

B. *Sweet, Stevens, Katz and Williams Legal Services Consultation Agreement*

**The Administration recommends approval of the Sweet, Stevens, Katz and Williams Legal Services Consultation Agreement for the 2015-2016 school year. (VI, B)**

C. *CLIU Technology Pool Legal Services Consultation Agreement*

**The Administration recommends approval of the CLIU Technology Pool Legal Services Consultation Agreement for the 2015-2016 school year. (V, C)**

D. *Textbook Recommendations*

**The Administration recommends final approval of AP US History textbook recommendations for the 2015-2016 school year. Textbooks were on display in the Administration Building for two weeks. (V, D)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of April 27, 2015. (VI, A)**

B. *Treasurer's Report*

**\*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of March, 2015. (VI, B)**

C. *School Tax Refund Requests*

The Administration recommends approval to issue the following school property tax refunds per attachment: (VI, C)

- Jay & Denise Colson - \$97.90
- Paul & Elvira Wagner - \$106.19
- Margo Trainer - \$285.43
- Shannon Sullivan - \$112.21
- Jesse & Emily Smith - \$108.36
- Beth Pawlowski - \$241.31
- Brian & Tracia Mills - \$106.19
- Sarka Klecatsky - \$106.19
- Michael Kernick - \$130.29
- Sammy Hejazi - \$106.19
- Anthony & Teresa Buonanno - \$116.65
- Anthony & Teresa Buonanno - \$103.93
- 426 Stoneman LLC - \$463.17
- Frieder & Brigitte De Biasi - \$227.44
- Sharon & Garry Boyer - \$402.92
- Ted Benson - \$1,210.39
- Thomas Cook & Jarvis Edwin - \$199.58
- Thomas Cook & Jarvis Edwin - \$119.12
- James Murray - \$10.54
- Adam & Amy Goodman - \$1,054.38
- Reasinger Revocable Lvg Trust - \$697.25
- John & Margaret Burkey - \$110.48
- William Morgans - \$73.15
- Ria Tielman - \$103.93
- Ria Tielman - \$106.19
- Toll PA IV LP - \$ 1,727.68
- Christopher & Marie Lafaso - \$1,361.66
- Alan Troutman - \$2,515.45
- Alan Troutman - \$3,178.21
- Ming Zou - \$224.43
- Luhuai Liu & Zhao Suihua - \$212.38
- Martin & Leona Gessner - \$187.51
- Jacrory LP - \$2,679.64
- Carl & Susannah Detwiler - \$1,716.83
- Carl & Susannah Detwiler - \$1,664.57
- Robah & Gloria Swaim - \$355.47
- Robah & Gloria Swaim - \$94.89
- Robah & Gloria Swaim - \$183.01
- Thomas Williams - \$3,108.17
- Roger & Vanessa Hall - \$43.03
- Jay Geissinger - \$58.08
- Ward Hill - \$119.88
- Carol & Larry Rieker - \$342.67
- Thomas Roeder - \$301.25
- Robert & Pamela Roy - \$20.33
- William & Danelle Roy - \$284.34
- Elim Camp Meeting Assoc - \$552.55
- Richard & Helen Evans - \$106.19
- Sejal & Kalpesh Patel - \$106.19
- Saucon Creek Golf LP - \$403.68

- Eric Seaman - \$103.93
- James & Sandra Smith - \$106.19

VII. SUPPORT SERVICES

A. *Lehigh County Cooperative Diesel Fuel and Gasoline Bid*

**The Administration requests approval to accept the recommendation of the Lehigh County Procurement Office for the award of the Lehigh County Cooperative Diesel Fuel and Gasoline Bid #15-012, to Mansfield Oil Co., of Gainsville, Inc., Gainsville, GA. The fixed cost for bus diesel fuel will be a \$.016 per gallon discount under rack. This confirms preliminary results which were approved at the April 13, 2015 Board Meeting.**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Michael Fay, Social Studies Teacher, Southern Lehigh High School, April 24, 2015 (.5 day)

B. *Noncertificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Melcina Chontofalsky, Cafeteria Worker, Southern Lehigh High School, May 4 and 5, 2015

Debbie Zweifel, Instructional Assistant, Southern Lehigh Middle School, May 21, 2015 (5.75 hours)

C. *Extra-Compensatory Positions*

1. *Ancillary Employee-Grant Coordinator*

\*The Administration recommends approval of the following ancillary employee for the 2014-2015 school year (pending approval of agenda item XI, C):

David Dougherty Grant Coordinator, CEI Grant \$1390

2. *Volunteer Coach*

\*The Administration recommends approval of the following volunteer coach for the 2014-2015 school year:

Robert Butternaugh Football

3. *Assistants to the Coordinator of Athletics*

\*The Administration recommends approval of the following Assistants to the Coordinator of Athletics for the Spring season of the 2014-2015 school year:

Thomas Seidenberger \$1666.67 per season\*\*

Donald Harakal \$1666.67 per season\*\*

\*\*Shared stipend of \$3333.33

4. *Liberty Trails Staff*

\*The Administration recommends approval of the following staff for the Liberty Trails program scheduled from June 15, 2015 to July 2, 2015:

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$586.89 per week, plus an additional Field Leader stipend of \$825.83 per program

Lisa Lowry, Field Leader/Teacher, at a stipend of \$586.89 per week, plus an additional Field Leader stipend of \$825.83 per program

## IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report.....Dr. Christman

## X. OLD BUSINESS

## XI. NEW BUSINESS

- A. Proposed 2015-2016 School Board Meeting Dates

**The Administration recommends approval of the proposed School Board Meeting dates for September, 2015 through August, 2016. (XI, A)**

- B. Election of CLIU Board Members

The ballots for the election of Carbon Lehigh Intermediate Unit Board of Directors will be distributed to board members.

- C. Ancillary Employees Policy-Revision

**The Administration recommends approval to add the category of Grant Coordinator to the Ancillary Employees Policy, (XI, C)**

- D. Completion of School Year

**The Administration recommends approval of the request for student #40115 to complete the 2014-2015 school year in accordance with provisions of Policy #200.**

- E. First Reading of New Policy

**The Administration recommends a first reading of the following new policy: (XI, E)**

**#818 Operations: *Contracted Services***

- F. First Reading of Revised Policies

**The Administration recommends a first reading of the following revised policies: (XI, F)**

**#351 Administrative Employees: *Drug and Substance Abuse***

**#451 Professional Employees: *Drug and Substance Abuse***

**#551 Classified Employees: *Drug and Substance Abuse***

**#815 Operations: *Acceptable Use of Electronic Resources***

**#915 Community: *Booster Organizations***

**#915.1 Community: *Relations with PTA/PTO/PTG or Other Parent Organizations***

G. Proposed Superintendent Employment Contract

**The School Board will take action on the proposed employment contract with Superintendent Dr. Leah M. Christman for the term July 1, 2015 to June 30, 2018.**  
(XI, G)

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and re-approval date. (XIII, B)

C. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT